Meeting Agenda and Leader Notes:

Place Based Committee- October 13, 2015

**Welcome**: **3:30 PM** (Show agenda on screen) Reminder of Name Tags- name- and school or organization you are aligned with, if any. In the name of time we will not go around and introduce our ourselves, so please introduce yourselves to each other during the up-coming activities.

**Ice Breaker: 3:35**

Stand up if a statement is true for you…

I have climbed a tree, climbed a tree in the past 5 years, past 6 months.

I have been on the OCAC trail behind the middle school

I have seen the tongue of a hummingbird

I know the glacial history of the Keene area.

I love field trips

I have taught children for more than 5 years, 10 years, 15 years, 20 years

I wish I knew more about history

I have eaten cattail rhizomes (or some other part of a cattail plant)

Been on the Horatio Colony trails

Led students in a service project

I can make it across the monkey bars

**Vision and Concept Paper**- **3:45** (Show vision on overhead) As you see in the agenda we have a lot to cover. We will not be making any final decisions today. We recognize that in reality “visioning” can take hours, days, weeks,years. We just want to show a concise statement of why we meet and concept paper as the working document that it is. (see hand out)

 Read it out loud

 Make sure everyone that wants one gets a handout

 I can share this document with everyone and you are welcome to make comments

The definition is also there if you need it to let administrators or coworkers know what you are doing here, this is a good summary.

Okay, now let’s get to some more tangible, less abstract agenda items.

**Prioritizing goals and first steps- (show goals on screen) 3:50**

We would like to prioritize goals and first steps for this committee.

Using print outs- each goal on a separate paper- put up possible goals around the room. Other important options that we haven’t covered so far? Have people put dots (maybe 3 depending on attendance- if we have 30 people or less we can have 3 dots) People will put them on the categories that they feel will be most important for our committee to work on in the coming year. (or a PB committee coordinator to work on) Think of it as what do we want to do first.

**2 quick questions-**

Do the bi-annual meetings need to be listed or do we all agree that we want to do that?

 Can we put website and google folder as one goal? (I think they are related)

Any questions about how this works?

**Look over results and summarize.** Any problems with the process? Is this a fair way to prioritize?

**Open Door at 4 for Liza Lowe**

**Map out connections to local natural or cultural places,and people who can help us- 4:10**

We are going to map out connections between local places and educators and experts. I think the best way to make this process clear is to show you an example.

Talk through how we would do it for the OCAC trail.

 -label chart paper “OCAC Trail behind KMS”

 -Miranda and I could put our names and emails or phone #’s

 -Dr Goodby could be listed as an archeology expert.

 -*Catherine Owen Koning, Franklin Pierce University*

 -KMS Outdoor Classroom Guide.docx

 -Who/What else?

Depending on who is here put their location (or the location they want to connect with) on chart paper and use sticky notes to add people and resources that are connected to that place. If you know a contact or your are a contact for an educator, you will put that on a sticky note. Or maybe you know a resource, like a book or a curriculum or a teacher that has created another curriculum on that subject. Please post that info. We will document all of this is a google docs

Note: This could also work the opposite way, maybe you have a local area that schools are not connecting too that we can list resources for.

**Create sub groups (4:30)**

We won’t meet again in this large group until the spring. So we’d like to create sub-groups that will connect with each other in between.

Are there people who already know that they want to work on something specific?

* Maybe you are tied to a certain plot of land
* service projects
* creating and sharing curriculum.
* cultural history
* environmental studies and problem solving
* pre-school and early learning.

Let’s try and make up some groups right now….It could be that there are only 2 of you, we could put an email out to the committee and see who else would like to join.

Write down on a piece of paper your subgroup and who is in your group. We know these are subject to change.

**Plan next meeting- April or May? 4:45**

 **April 6th Wed?**

**Coordinator position expectations, changes 4:50**

Miranda and friends have written a draft to describe a possible Place-based education coordinator position. We will update that draft given the priorities you listed earlier today. Decisions now at a more administrative level so we don’t have much to report about that. If you are interested we have a couple copies. Generally, there may or may not be a coordinator but either way, prioritizing where the most needs are will further the work of this committee.